

Advice

General Advice

Introduction to Giving Advice
Magistrates Court
Procedures
Representing in the County
Court
Consumer Advice

Debt

Dealing with Debt
Time Orders
Energy Debts
Fuel Poverty and Energy
Awareness
Mortgage Arrears
Common Financial Statement
Generic Financial Advice

Benefits

Overview of Welfare Benefits
Housing & Council Tax
Benefits and Overpayments
Challenging & Appealing DLA
decisions
Making claims for DLA
Claiming DLA for those with
mental health conditions
Employment Support
Allowance
Local Housing Allowance
Social Fund and trust
applications

Employment

Employment casework

Housing

Local Housing Allowance
Housing Advice
Housing - Domestic Violence
Issues
Housing Possession
procedures
Mortgage Arrears
Housing and Relationship
Breakdown

Immigration

Immigration and Nationality
Advice
Advising Migrant Workers to
claim benefits

BOOKING FORM

Use this booking form to book places on the A4A training programme.

Your name:

Your job title:

Authorising Manager:

Your agency:

Your agency address:

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..... Postcode:

Telephone: Email:

Course(s) to be booked:

	Course Title	Date
1.
2.
3.
4.
5.

I work in the voluntary sector public sector private sector

I do / do not have any special needs. If so, please describe your requirements:

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Please send cheque for payment as stated in the training programme or request an invoice

Please add me to your mailing list for training course information

By completing this form you are agreeing to the Booking Conditions and cancellation charges attached.

Signed: Dated:

Please return this form to:

Training Manager
Plymouth CAB
2nd Floor
Cobourg House
32, Mayflower Street
Plymouth PL1 1QX

Email: jane.cab@plymouthcab.org.uk

